



GSFC
UNIVERSITY
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**Proposal of Research and Development
(R&D) Cell of GSFC University**

GSFC University
Academic Division
Office Order No. Provost/012024/08
10th Jan 2024

1.0 Preamble

The National Education Policy (NEP) 2020 aims to promote research as innovation and research are crucial components of higher education institutions' (HEIs') efforts to improve the quality of instruction. For this, the creation of Research and Development Cells (RDCs) in HEIs is anticipated as advised by UGC, in promoting the multidisciplinary and translational research culture in line with NEP 2020. This will also contribute towards Atma- Nirbhar GSFC University and Atma- Nirbhar Bharat goals.

2.0 UGC Advisory and Guidelines

As per the UGC notice dated 14th March, 2022 (UGC Notice No. F. No. I -5/2021, with respect to implementation of Guidelines, establishment of R&D cell in HEIs will be a mandate for promoting quality research, aligned with the provisions of NEP-2020. The essential elements of the cell will be generation of knowledge and facilitation of research, innovation and technology development for industrial & societal benefits. This will be addressed by mobilizing human resource (researcher & faculty), intellectual capital (knowledge & skills), governance (regulation & policies) and financial resources (funding & grants).

3.0 R&D Cell at GSFC University – Roles and Responsibilities

R&D Cell needs to be established which shall be effective from the date of notification of the order. The cell should take care of:



- Formulating guidelines for writing and submitting research proposals and related documents.
- An effective system of governance in order to foster a favorable environment for research.
- Creating policies and frameworks for using facilities and resources in order to make the planning, execution, and oversight of research activities easier.
- Maintaining data, publications, research projects, fellowships, partnerships, patents, thrust areas, inventions, ethics, activities in BRS (Board of Research Studies) and other information related to research that is in line with the institution's research policies via Research Information Management System (RIMS).
- Managing various activities related to research promotion and guidelines.
- Practicing quality standards as per global and international standards for research.

The cell through its coordinator and committee members should carry out an internal assessment of quality of research work.

Committee Members of R&D Cell

Chairperson: Provost

Coordinator: Dr. Devjani Banerjee, Associate Professor (SoS-Biotechnology)

Team members: Dr. Sanjukta Bose Goswami, Associate Professor (SoT-Chemical Engg.)

Ms. Anshu Tewari, Assistant Professor (SoM-BBA)

The R&D Cell should note the following:

- The R&D Cell should meet at least once in every month.
- The Agenda, Minutes, and Action Taken Reports are to be documented with official signatures and maintained electronically and physically in the retrievable format.


10-01-24

Provost

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To

1. Dr. Devjani Banerjee, Associate Professor (SoS-Biotechnology)
2. Dr. Sanjukta Bose Goswami, Associate Professor (SoT-Chemical Engg.)
3. Ms. Anshu Tewari, Assistant Professor (SoM-BBA)

CC:

1. President Office, GSFC University For kind information please
2. Provost Office, GSFC University
3. Director Administration Office, GSFC University
4. Director Campus & Asst. Director (Admin) Office, GSFC University
5. All Teaching Staff GSFC University
6. All Non-Teaching Staff, GSFC University
7. All Students, GSFC University
8. Select File - Dy Registrar (VC), GSFC University